



FORM A EXEMPTION FROM REQUIREMENT TO PROVIDE PROOF OF INSURANCE

As part of the Gold Standard approach to ADR in Canada, The ADR Institute requires active Chartered Mediators and Chartered Arbitrators to provide proof of a minimum of \$1 million insurance coverage for their protection and for the protection of those for whom they provide services. Exemptions are available in two cases:

- (a) Where a Chartered member conducts mediations or arbitrations for an employer or
- (b) Where a Chartered member is fully retired.
- (c) Where a Chartered member is not practicing for a period of time.

Proof of insurance is required if you are a member of a Law Society or any other professional organization.

How to Claim Your Exemption

Please check (a) if you are applying for exemption as a Mediator or Arbitrator conducting mediations or arbitrations for an employer (b) if you are applying for exemption as a retired member or (c) if you are applying for an exemption because you will not be practicing, ie., taking cases, for a period of time.

(a) Arbitration or Mediation for an Employer

I act as an Arbitrator and/or Mediator for my employer only and do not perform arbitrations or mediations outside the scope of my employment

I agree to notify and provide ADR Institute of Canada with appropriate proof of insurance if my circumstances change or, should I decide to perform arbitrations or mediations beyond the scope of my employment..

(b) Retired Members

I am a retired member and no longer conduct mediations or arbitrations.

I agree to notify and provide ADR Institute of Canada with appropriate proof of insurance should I decide to conduct an arbitration or mediation.

(c) Not practicing for a period of time

I am not practicing for a period of time and I agree to notify and provide ADR Canada with appropriate proof of insurance at such time as I decide to conduct an arbitration or mediation.

NAME:

ADDRESS:

TELEPHONE:

E-MAIL:

SIGNATURE:

DATE: